

**BID NO. 8239-0/24; LOT CLEARING SERVICES - PRE-QUALIFICATION OF VENDORS****ROADMAP****CONTRACT OVERVIEW:**

This contract allows for the pre-qualification of vendor to provide lot clearing services. The scope of work consists of lot clearing services in the following three categories: (1) tractor mowing, chipping, trimming, weed eating and light disposal of solid waste products; (2) mechanical clearing, chipping, trimming, weed eating and light disposal of solid waste products; and (3) loading, hauling and light or heavy disposal of solid waste products.

**CONTRACT TERM:** 7/1/2014 - 6/30/2024**OTR YEAR:** N/A**TOTAL CONTRACT VALUE:** \$3,630,000.00**COMMODITY:** 988-36, 988-56 and 910-27**PROCUREMENT CONTRACTING OFFICER:**

Jennyfer Calderon

Phone: (305) 375-5312

Fax: (305) 375-4407

Email: [jcalder@miamidade.gov](mailto:jcalder@miamidade.gov)**EVENT LOG**

ADD NO. ↓	DATE ISSUED ↓	EVENT ↓	AGENT ↓
2	7/16/2014	Suarez and Son, Corp. has been added to the contract	Lina Bonilla
1	7/2/2014	Issue original roadmap	Lina Bonilla

**PART #1: AWARDED VENDOR(S)**

Vendor	Fein / Suffix	Mailing Address	Contact Name	Phone Number	Fax Number	E-mail Address
McIntyre Maintenance, Inc.	721585022 / 01	26235 SW 130 Place Homestead, FL 33032	Wendoline McIntyre	305-258-5590	305-258-9447	<a href="mailto:cedricmcintyre@bellsouth.net">cedricmcintyre@bellsouth.net</a>
Suarez and Son, Corp.	134210557 / 01	3620 SW 60 Avenue Miami, FL 33155	Eric Suarez	305-667-7711	305-667-5377	<a href="mailto:suareznson@hotmail.com">suareznson@hotmail.com</a>
Thomas Maintenance Services, Inc.	592118932 / 01	16205 SW 117 Avenue, Unit 7 Miami, FL 33170	Melvin Thomas	305-253-7433	305-253-7065	<a href="mailto:thomasmaintserv@aol.com">thomasmaintserv@aol.com</a>
Tip Top Enterprises, Inc.	591589301 / 01	18101 SW 98 Court Miami, FL 33157	Justin Porter	305-255-8198	305-255-4653	<a href="mailto:tiptop@tiptopentinc.com">tiptop@tiptopentinc.com</a>
Weed-A-Way, Inc.	650894412 / 01	5900 Dewey Street Suite 202 Hollywood, FL 33023	Monday Okotogbo	786-663-5802	954-374-6562	<a href="mailto:weedaway@msn.com">weedaway@msn.com</a>
Ynigo Landscaping and Lawn Services, Inc.	743157248 / 02	20280 SW 190 Street Perrine, FL 33187	Pedro Ynigo	305-971-9853	786-242-8011	<a href="mailto:ynigolandscaping@gmail.com">ynigolandscaping@gmail.com</a>

**PART #2: ITEMS AWARDED**

**A. Award Description**

Lot clearing services in the following three categories: (1) tractor mowing, chipping, trimming, weed eating and light disposal of solid waste products; (2) mechanical clearing, chipping, trimming, weed eating and light disposal of soiled waste products; and (3) loading, hauling and light or heavy disposal of solid waste products.

**B. Procedures**

- Quotes need to take place among pre-qualified vendors. **Additional vendors that meet the pre-qualification requirements may be added by ISD Procurement Management via addendum. Always check the addenda log table before requesting a quote.**
- Each quotation must be open and COMPETITIVE.
- The vendor offering the lowest price shall be awarded the goods / service
- Request for Quotes may be issued for immediate services, or to establish pricing for a specified time period.
- Request for Quotes may be awarded in the aggregate, per-group, or in a per-item basis.
- Bid tabulations **MUST** be provided to vendors upon request, prior to award.

**C. Legislation**

- All quotations are subject to the **Cone of Silence** pursuant to Section 2-11.1(t) of the County Code, Request to Quotes are subject to the Cone of Silence. A copy of the Section may be obtained online at <http://library.municode.com/index.aspx?clientId=10620>
- **SBE Set-aside applies, if there is availability, for awards under \$100,000. Measures will not apply to federally funded purchases. For awards valued up to \$100,000, a ten (10) percent bid preference shall automatically apply for Micro Business Enterprises. For awards valued over \$100,000 and up to \$1,000,000 the preference shall be ten (10) percent of the price bid for SBEs/Micro Enterprises and joint ventures with at least one SBE/Micro Enterprise. The preference accorded on awards greater than \$1 million shall be 5% of the price bid for SBEs/Micro Enterprises and joint ventures with at least on SBE/Micro Enterprise. The Bid Preference shall be applied first to the offers received from certified Micro/SBE vendors. (This preference is given to vendors that are certified as SBE or Micro/SBE) An SBE or Micro/SBE vendor must be certified by Internal Services Department, Small Business Development for the type of services the vendor provides in accordance with the following Commodity code(s) (988-36, 988-56 and 910-27). The following link may be accessed to verify if a firm is a Micro/SBE vendor [http://www.miamidade.gov/business/library/reports/certify\\_all\\_by\\_firms.pdf](http://www.miamidade.gov/business/library/reports/certify_all_by_firms.pdf). For the County Code log on to <http://library.municode.com/index.aspx?clientId=10620>.**
- For contracts valued over \$1 million, an SBE Preference of 5% is applied to a SBE's offer (for the purpose of evaluation ONLY). For contracts valued up to \$1 million, an SBE Preference of 10% is applied (for the purpose of evaluation ONLY). If the SBE is the responsible, responsive low bidder following the evaluation process, the price that the county will pay the awarded firm is the original price offered (excluding the 5% or 10% evaluation factors).
- **Local Preference should be applied second** in accordance with Section 2-8.5 of the Miami Dade County Code (<http://library.municode.com/index.aspx?clientId=10620&stateId=9&stateName=Florida>) at the time user departments request quotations from the pre-qualified vendors. When a responsive bid from a Miami-Dade local business is within 10% of the lowest price submitted by a responsive non-local business, the local business and the non-local low vendor shall have the opportunity to submit a **best and final (BAFO)** bid equal to or lower than the amount of the low bid previously submitted by the non-local business.

- **Locally-Headquartered Business should be applied after the local preference.** If the Low Bidder is not a Local Business, then any and all responsive and responsible Local Businesses submitting a price within ten percent of the Low Bid, the Low Bidder, and any and all responsive and responsible Locally-Headquartered Businesses submitting a price within fifteen percent of the Low bid, shall have an opportunity to submit a best and final bid equal to or lower than the Low bid. A Locally Headquartered Business Affidavit is required from the Bidder. For a copy of the affidavit contact Internal Service Department, Procurement Management Division. For definition of a local business and locally-headquartered business see Section 1.10 of the Request to Qualify.
- **Local Certified Service – Disabled Veteran** should be applied in accordance with Section 2-8.5.1 of the Miami-Dade County Code, a Local Certified Service Disabled Veteran Business Enterprise (VBE) shall receive a bid preference of 5% of the price bid (for the purpose of evaluation ONLY). A VBE who is also an SBE shall not receive the veteran's preference and shall be limited to any applicable SBE preferences. At the time of bid submission, the vendor must affirm in writing its compliance with the certification requirements of Section 295.187 of the Florida Statute and submit this affirmation and a copy of the actual certification along with the bid.
  - **NOTE: Local and Disabled Veteran Preferences are not applicable if the lowest priced vendor is a certified SBE or Micro/SBE.**
- **Departments using Federal Funds:** The County uses a variety of funding sources, including grants to pay for services that may prohibit the application of measures (Section 1.43); local preference (Section 1.10); IG (Section 1.27); UAP (Section 1.35) and, local certified service-disabled veteran's business enterprise preference. When a issuing Request for Quote you must identify the section(s) that are not applicable to the service being purchased in the form.